

APPLICATION FOR EMPLOYMENT

CANTON CHAIR RENTAL

An Equal Opportunity Employer

DRUG FREE WORKPLACE

"We Don't Just Rent Tables & Chairs We Rent Events"™

PERSONAL INFORMATION

Date: \_\_\_\_\_

Name \_\_\_\_\_ Soc. Sec. Number \_\_\_\_\_  
First Middle Last

Present Address \_\_\_\_\_  
No. Street City State Zip

Years lived at this address: \_\_\_\_\_ Home Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

If your address has changed in the last (5) years, list your previous address(es) during that period:

\_\_\_\_\_  
No. Street City State Zip Years at this address

\_\_\_\_\_  
No. Street City State Zip Years at this address

Are you age 18 or over? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes can you verify your birth date? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you age 21 or over? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you legally authorized to work in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, can you verify your identity and eligibility to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been discharged or asked to resign from a job? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain circumstances:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of any crime under civilian or military law, other than minor traffic violations?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list the dates and nature of each offense (although such conviction does not necessarily exclude applicant from all employment categories):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If related to anyone in our company, state name and relationship: \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Do you have any points on your license? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list date(s) and nature of offense(s) and number of points: \_\_\_\_\_

\_\_\_\_\_

Position \_\_\_\_\_ Date you can start \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so may we contact your present employer? \_\_\_\_\_

Ever applied to this company before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

Referred By \_\_\_\_\_

**EDUCATION**

|   | Name and Location of School | No. of Years Attended | Did You Graduate? | Subjects Studied |
|---|-----------------------------|-----------------------|-------------------|------------------|
| Grammar School                            |                             |                       |                   |                  |
| High School                               |                             |                       |                   |                  |
| College                                   |                             |                       |                   |                  |
| Trade, Business, or Correspondence School |                             |                       |                   |                  |

**GENERAL**

Subjects of special study or research work \_\_\_\_\_

Special Skills \_\_\_\_\_

Activities: (Civic, Athletic, Etc.) \_\_\_\_\_  
Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color, nation of origin of its members.

U.S. Military or Naval Service \_\_\_\_\_ Rank \_\_\_\_\_  
 Present membership in National Guard or Reserves \_\_\_\_\_

| FORMER EMPLOYERS (List below three employers, starting with the last one first) |                              |             |             |                    |
|---|------------------------------|-------------|-------------|--------------------|
| DATE<br>Month/Year  | Name and Address of Employer | Last Salary | Position(s) | Reason for Leaving |
| From  |                              |             |             |                    |
| To  |                              |             |             |                    |
| From  |                              |             |             |                    |
| To  |                              |             |             |                    |
| From  |                              |             |             |                    |
| To  |                              |             |             |                    |
| From  |                              |             |             |                    |
| To  |                              |             |             |                    |

Which of these jobs was your favorite? \_\_\_\_\_

What did you like most about this job? \_\_\_\_\_

What did you like least about this job? \_\_\_\_\_

| REFERENCES: Give the names of three persons not related to you, whom you have known at least one year. |         |              |          |                  |
|--|---------|--------------|----------|------------------|
| NAME   | ADDRESS | PHONE NUMBER | BUSINESS | YEARS ACQUAINTED |
|  |         |              |          |                  |
|  |         |              |          |                  |
|  |         |              |          |                  |

In case of emergency notify:

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|      |              |         |           |
|------|--------------|---------|-----------|
| Name | Relationship | Address | Phone No. |
|------|--------------|---------|-----------|

Attach additional sheets, if necessary, and/or include a resume.

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#### APPLICANT'S STATEMENT OF UNDERSTANDING AND AUTHORIZATION

I understand that acceptance of my application for employment does not commit Canton Chair Rental/Maloney & Associates, Inc. ("The Company") in any way to hire me; and that nothing in my application, or in any other communication or document, creates or implies a contract or promise of employment requiring that I be hired or retained by the Company in any position for any period of time.

I authorize the Company to investigate all written or oral statements by me and to obtain such information and reports as reasonably shall be required by the Company concerning me. Furthermore, I release all such parties from any claim, damage, or liability resulting from their furnishing such information to the Company.

I understand that, if employed, I will be required to abide by all rules and regulations of the Company.

I understand that, if I am hired, my employment with the Company will be at will and for no definite period; and that such employment may be terminated at any time, by me or by the Company for any reason not specifically prohibited by law, regardless of the date of payment of my wages or salary. I further understand and agree that no representative of the Company has the authority to enter into any agreement for employment contrary to the foregoing, unless such action is taken in writing by the President (or the Vice President).

I certify that the information given by me on this application is true and complete (as is the information which I have provided to the Company in any document or interview); and that I have not withheld any fact which, if disclosed, would unfavorably effect my qualifications for employment. I agree that any false or substantially misleading information furnished by me on or in connection with this application, or in any related interview or document, shall be sufficient reason for rejection of my application, or termination of my employment, as appropriate.

I have carefully read the foregoing application and understand its contents.

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Date

Signature of Applicant

**MALONEY & ASSOCIATES, INC. dba: CANTON CHAIR RENTAL  
EMPLOYEE UNDERSTANDING REGARDING  
MOTOR VEHICLE INSURANCE & DRUG FREE WORKPLACE**

**MOTOR VEHICLE INSURANCE**

I, \_\_\_\_\_(Print), the undersigned applicant/employee, understand and agree that my hiring by Maloney & Associates, Inc. dba: Canton Chair Rental (the Company), is contingent upon the Company being able to insure me under their motor vehicle insurance policy. If the Company is unable to insure me under their motor vehicle insurance the Company's offer of employment will be rescinded. I further understand that if any time during my employment the Company cannot insure me under this policy my employment may be terminated.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DRUG FREE WORKPLACE**

I, \_\_\_\_\_(Print), the undersigned applicant/employee, understand that Maloney & Associates, Inc. dba: Canton Chair Rental (the Company), is a Drug Free Workplace and if offered a position I will be required to submit to a pre-employment drug screen. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of a drug screen will result in the withdrawal of any employment offer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date